

Submission Guideline of the 3rd IC3PE

1. Go to the website <https://journal.uui.ac.id/IC3PE>
2. Select register <https://journal.uui.ac.id/IC3PE/user/register>



3. Fill all the required form and choose register

Home > User > Register

REGISTER

Fill in this form to register with this site.
Click here if you are already registered with this or another journal on this site.

PROFILE

Username *
The username must contain only lowercase letters, numbers, and hyphens/underscores.

Password *
The password must be at least 6 characters.

Repeat password *

Salutation

First Name *

Middle Name

Last Name *

Initials Joan Alice Smith = JAS

Gender

Affiliation
(Your institution, e.g. "Simon Fraser University")

Remember me

OPEN JOURNAL SYSTEMS
Journal Help

USER
Username
Password
 Remember me

NOTIFICATIONS
• View
• Subscribe

JOURNAL CONTENT
Search
Search Scope
All

Browse
• By Issue
• By Author
• By Title
• Other Journals

Email * [PRIVACY STATEMENT](#)

Confirm Email *

ORCID ID

ORCID iDs can only be assigned by the ORCID Registry. You must conform to their standards for expressing ORCID iDs, and include the full URI (eg. <http://orcid.org/0000-0002-1825-0097>).

URL

Phone

Fax

Mailing Address

Country

Bio Statement (E.g., department and rank)

Confirmation Send me a confirmation email including my username and password

Register as Reader: Notified by email on publication of an issue of the journal.

Author: Able to submit items to the journal.

Reviewer: Willing to conduct peer review of submissions to the site.

Identify reviewing interests (substantive areas and research methods):

* Denotes required field

4. Choose New Submission

IC3PE Hosted by: UNDANA UNIVERSITAS NEGERI CENDANA

Labuhan Bajo. WORLD FAMOUS FOR EXOTIC PANORAMA

HOME ABOUT USER HOME SEARCH CURRENT ARCHIVES

ANNOUNCEMENTS Home > **User Home**

USER HOME

INTERNATIONAL CONFERENCE ON CHEMISTRY CHEMICAL PROCESS AND ENGINEERING (IC3PE)

| | | | |
|----------|----------|-----------|---|
| Author | 0 Active | 0 Archive | <input type="button" value="[New Submission]"/> |
| Reviewer | | 0 Active | |

MY ACCOUNT

- Show My Journals
- Edit My Profile
- Change My Password
- Logout

OPEN JOURNAL SYSTEMS

Journal Help

USER

You are logged in as...
ic3pe3

- My Journals
- My Profile
- Log Out

NOTIFICATIONS

- View
- Manage

5. Checklist all the submission requirement

ic3pe
Hosted by: UNDANA
UNIVERSITAS SUMBA CENDANA

Labuhan Bajo.
WORLD FAMOUS FOR EXOTIC PARADISE

HOME ABOUT USER HOME SEARCH CURRENT ARCHIVES

ANNOUNCEMENTS

Home > User > Author > Submissions > **New Submission**

STEP 1. STARTING THE SUBMISSION

1. START 2. UPLOAD SUBMISSION 3. ENTER METADATA 4. UPLOAD SUPPLEMENTARY FILES 5. CONFIRMATION

Encountering difficulties? Contact [Imam Sahroni](#) for assistance.

SUBMISSION CHECKLIST

Indicate that this submission is ready to be considered by this journal by checking off the following (comments to the editor can be added below).

- The submission has not been previously published, nor is it before another journal for consideration (or an explanation has been provided in Comments to the Editor).
- The submission file is in OpenOffice, Microsoft Word, RTF, or WordPerfect document file format.
- Where available, URLs for the references have been provided.
- The text is single-spaced; uses a 12-point font; employs italics, rather than underlining (except with URL addresses); and all illustrations, figures, and tables are placed within the text at the appropriate points, rather than at the end.
- The text adheres to the stylistic and bibliographic requirements outlined in the [Author Guidelines](#), which is found in About the Journal.
- If submitting to a peer-reviewed section of the journal, the instructions in [Ensuring a Blind Review](#) have been followed.

JOURNAL'S PRIVACY STATEMENT

The names and email addresses entered in this journal site will be used exclusively for the stated purposes of this journal and will not be made available for any other purpose or to any other party.

COMMENTS FOR THE EDITOR

Enter text (optional)

* Denotes required field

OPEN JOURNAL SYSTEMS

Journal Help

USER

You are logged in as...
ic3pe3

- My Journals
- My Profile
- Log Out

NOTIFICATIONS

- View
- Manage

JOURNAL CONTENT

Search

Search Scope

All

Browse

- By Issue
- By Author
- By Title
- Other Journals

6. Upload your fullpaper using IC3PE template

The screenshot displays the IC3PE journal submission interface. At the top, there is a header with the IC3PE logo, the text "Hosted by:" followed by logos for UNDANA (Universitas Dharma Indonesia) and UNDANA (Universitas Nusa Cendana), and a banner for Labuhan Bajo. Below the header is a navigation menu with links for HOME, ABOUT, USER HOME, SEARCH, CURRENT, and ARCHIVES. The main content area shows the submission process: "Home > User > Author > Submissions > New Submission". The current step is "STEP 2. UPLOADING THE SUBMISSION". The instructions for this step are: "1. START 2. UPLOAD SUBMISSION 3. ENTER METADATA 4. UPLOAD SUPPLEMENTARY FILES 5. CONFIRMATION". The text says: "To upload a manuscript to this journal, complete the following steps." followed by a list of five steps. Below the instructions, it says: "Encountering difficulties? Contact Imam Sahroni for assistance." The "SUBMISSION FILE" section shows "No submission file uploaded." and a red box highlights the "Upload submission file" section, which contains a "Choose File" button, "No file chosen" text, and an "Upload" button. Below this are "Save and continue" and "Cancel" buttons. The right sidebar contains "OPEN JOURNAL SYSTEMS" with a "Journal Help" link, a "USER" section with "You are logged in as... ic3pe3" and links for "My Journals", "My Profile", and "Log Out", a "NOTIFICATIONS" section with "View" and "Manage" links, and a "JOURNAL CONTENT" section with a search bar, "Search Scope" dropdown (set to "All"), and "Browse" links for "By Issue", "By Author", "By Title", and "Other Journals".

7. Choose Continue and Save

The screenshot shows the journal's submission interface. At the top, there are logos for 'ic3pe' and 'UNDANA' (Universitas Dharma Nusa Cendana). The navigation bar includes 'HOME', 'ABOUT', 'USER HOME', 'SEARCH', 'CURRENT', and 'ARCHIVES'. The main content area is titled 'STEP 2. UPLOADING THE SUBMISSION' and provides instructions for uploading a manuscript. A 'SUBMISSION FILE' table is visible, with a red box highlighting its contents and the 'Save and continue' button below it.

| SUBMISSION FILE | |
|--------------------|-----------------------|
| File Name | 14606-34967-1-SM.docx |
| Original file name | Form Review.docx |
| File Size | 17KB |
| Date uploaded | 2020-02-03 01:17 PM |

Replace submission file

8. Fill all the required form and choose Save
no need to fill the Reference form

The screenshot shows the IC3PE submission interface. At the top, there is a header with the IC3PE logo, the text 'Hosted by:' followed by logos for 'ISLAM TERSEKUTU' and 'UNDANA UNIVERSITAS NEUA CENDANA', and a banner for 'Labuhan Bajo. WORLD FAMOUS FOR EXOTIC PANORAMA'. Below the header is a navigation menu with 'HOME', 'ABOUT', 'USER HOME', 'SEARCH', 'CURRENT', and 'ARCHIVES'. The main content area is titled 'Home > User > Author > Submissions > New Submission' and 'STEP 3. ENTERING THE SUBMISSION'S METADATA'. It includes a progress bar with steps: '1. START', '2. UPLOAD SUBMISSION', '3. ENTER METADATA', '4. UPLOAD SUPPLEMENTARY FILES', and '5. CONFIRMATION'. The 'AUTHORS' section contains several input fields: 'First Name *' (International), 'Middle Name', 'Last Name *' (Conference), 'Email *' (ic3pe@uii.ac.id), 'ORCID iD', 'URL', 'Affiliation' (Universitas Islam Indonesia), 'Country', and 'Competing interests CI POLICY'. A bio statement field is also present. On the right side, there is a sidebar with 'OPEN JOURNAL SYSTEMS', 'Journal Help', 'USER' (logged in as ic3pe3 with links for My Journals, My Profile, and Log Out), 'NOTIFICATIONS' (View, Manage), and 'JOURNAL CONTENT' (Search, Search Scope, Search, Browse by Issue, Author, Title, and Other Journals).

Add Author

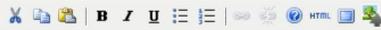
TITLE AND ABSTRACT

Title *

Review

Abstract *

Review



INDEXING

Provide terms for indexing the submission; separate terms with a semi-colon (term1; term2; term3).

Academic discipline and sub-disciplines

Language

en

English=en; French=fr; Spanish=es. Additional codes.

CONTRIBUTORS AND SUPPORTING AGENCIES

Identify agencies (a person, an organization, or a service) that made contributions to the content or provided funding or support for the work presented in this submission. Separate them with a semi-colon (e.g. John Doe, Metro University; Master University, Department of Computer Science).

Agencies

REFERENCES

Provide a formatted list of references for works cited in this submission. Please separate individual references with a blank line.

References

Save and continue Cancel

* Denotes required field.

9. If your full paper has the supplementary information, please also upload its file.

The screenshot shows the IC3PE submission interface. At the top, there is a header with the IC3PE logo, the text "Hosted by: UNDANA UNIVERSITAS NEGA CENDANA", and a banner for "Labuhan Bajo. WORLD FAMOUS FOR EXOTIC PANORAMA". Below the header is a navigation bar with links: HOME, ABOUT, USER HOME, SEARCH, CURRENT, ARCHIVES. The main content area is titled "Home > User > Author > Submissions > New Submission" and "STEP 4. UPLOADING SUPPLEMENTARY FILES". It includes instructions for uploading supplementary files and a table with columns: ID, TITLE, ORIGINAL FILE NAME, DATE UPLOADED, ACTION. The table is currently empty with the message "No supplementary files have been added to this submission." Below the table are buttons for "Upload supplementary file", "Choose File", "No file chosen", "Upload", "Save and continue", and "Cancel". On the right side, there are panels for "OPEN JOURNAL SYSTEMS", "USER" (logged in as ic3pe3 with links for My Journals, My Profile, Log Out), "NOTIFICATIONS" (View, Manage), and "JOURNAL CONTENT" (Search, Search Scope, Search, Browse).

10. Finish Submission

The screenshot shows the IC3PE submission interface for Step 5: Confirming the Submission. The header and navigation bar are the same as in the previous screenshot. The main content area is titled "Home > User > Author > Submissions > New Submission" and "STEP 5. CONFIRMING THE SUBMISSION". It includes instructions for finishing the submission and a "FILE SUMMARY" table with columns: ID, ORIGINAL FILE NAME, TYPE, FILE SIZE, DATE UPLOADED. The table contains one entry: ID 34967, ORIGINAL FILE NAME FORM REVIEW.DOCX, TYPE Submission File, FILE SIZE 17KB, DATE UPLOADED 02-03. Below the table are buttons for "Finish Submission" and "Cancel". On the right side, there are panels for "OPEN JOURNAL SYSTEMS", "USER" (logged in as ic3pe3 with links for My Journals, My Profile, Log Out), "NOTIFICATIONS" (View, Manage), and "JOURNAL CONTENT" (Search, Search Scope, Search, Browse by Issue, By Author, By Title, Other Journals).

11. You can monitor the progress of your submission with the status
- Awaiting assignment
 - In Review
 - Accepted. If your paper has been accepted, the committee will send the letter of Acceptance through this system and also to your email.

Home > User > Author > **Active Submissions**

ACTIVE SUBMISSIONS

[ACTIVE](#) | [ARCHIVE](#)

| ID | MM-DD SUBMIT | SEC | AUTHORS | TITLE | STATUS |
|-------|-----------------|-----|------------|--------|---------------------|
| 14606 | 02-03 | ART | Conference | REVIEW | Awaiting assignment |

[Start a New Submission](#)
 CLICK HERE to go to step one of the five-step submission process.

REFBACKS

[ALL](#) | [NEW](#) | [PUBLISHED](#) | [IGNORED](#)

| DATE ADDED | HITS | URL | ARTICLE | TITLE | STATUS | ACTION |
|--|------|-----|---------|-------|--------|--------|
| <i>There are currently no rebacks.</i> | | | | | | |

[Publish](#) | [Ignore](#) | [Delete](#) | [Select All](#)

OPEN JOURNAL SYSTEMS
[Journal Help](#)

USER
 You are logged in as...
 ic3pe3
 • [My Journals](#)
 • [My Profile](#)
 • [Log Out](#)

AUTHOR
 Submissions
 • [Active \(1\)](#)
 • [Archive \(0\)](#)
 • [New Submission](#)

NOTIFICATIONS
 • [View](#)
 • [Manage](#)